

# ATHE Level 4 Extended Diploma in Management

## Qualification Overview

The ATHE Level 4 Extended Diploma in Management is a 120 credit Ofqual regulated qualification and is the equivalent level to the 1<sup>st</sup> year of a Bachelor's degree. This qualification has been designed for learners who are seeking to progress to higher education to enter the second year of a Bachelor's degree course in an area of management.

This qualification aims to develop learners understanding of management and to develop key management skills.

## Qualification Details

Qualification title	ATHE Extended Diploma in Management	ATHE Diploma in Management	ATHE Certificate in Management
Qualification number	600/4378/7	600/4372/6	600/4376/3
Size	120 credits (480 Guided Learning Hours)	60 credits (240 Guided Learning Hours)	30 credits (120 Guided Learning Hours)
Structure	4 mandatory units worth 60 credits and a further 4 or 5 optional units totalling 120 credits	3 mandatory units worth 45 credits and a further optional unit totalling 60 credits	1 mandatory units worth 15 credits and a further optional unit totalling 30 credits
Entry Requirements	Age: 19 +  Entry profile: <ul style="list-style-type: none"> <li>• A GCE Advanced level profile with achievement in 2 or more subjects supported by 5 or more GCSEs at grades C and above</li> <li>• other related level 3 subjects</li> <li>• an Access to Higher Education Certificate delivered by an approved further education institute and validated by an Access Validating Agency</li> <li>• other equivalent international qualifications</li> </ul>		
Modes of Study	Classroom, distance learning, blended		
Assessment	Assignment		
Overall Grading Type	Achieved/Not Achieved		
Fees	Registration and verification fees per learner per qualification apply. If you are a learner, please contact a recognised ATHE centre to find out more on course details, fees and start dates. Centres can go to <a href="http://www.athe.co.uk/learner-registrations">www.athe.co.uk/learner-registrations</a> to request a fee structure applicable to their location.		
SFA funding	Eligible for Advanced Learner Loans		

# Units and Progression

	Mandatory Units	Optional Units	Progression Routes
<b>ATHE Level 4 Extended Diploma in Management</b>	<ul style="list-style-type: none"> <li>• Business Environment</li> <li>• Resource Management</li> <li>• Communication Skills</li> <li>• People in Organisations</li> </ul>	<ul style="list-style-type: none"> <li>• Applying Promotional Techniques</li> <li>• Corporate Social Responsibility</li> <li>• Administrative Services</li> <li>• Planning a Work Based Team Project</li> <li>• Finance for Managers</li> <li>• Planning a New Business Venture</li> <li>• Customer Relationship Management</li> <li>• Study Skills</li> <li>• Employability Skills</li> <li>• Personal and Professional Development</li> </ul>	<p><b>University</b></p> <p>the 2<sup>nd</sup> year of a variety of Bachelor's Degree Programmes at a Higher Educational Institute such as Western International College (WINC) Online.</p> <p>See: <a href="http://www.athe.co.uk/progression">www.athe.co.uk/progression</a></p> <hr/> <p><b>Further ATHE qualifications</b></p> <p>a level 5 ATHE qualification e.g. ATHE Level 5 Extended Diploma in Management.</p>
<b>ATHE Level 4 Diploma in Management</b>	<ul style="list-style-type: none"> <li>• Business Environment</li> <li>• Communication Skills</li> <li>• People in Organisations</li> </ul>	<ul style="list-style-type: none"> <li>• Business Ethics</li> <li>• Business Law</li> <li>• Manage Sustainability in an Organisation</li> <li>• Resource Management</li> </ul>	<p><b>Further ATHE qualifications</b></p> <p>a level 4 ATHE qualification e.g. ATHE Level 4 Extended Diploma in Management.</p>
<b>ATHE Level 4 Certificate in Management</b>	<ul style="list-style-type: none"> <li>• Business Environment</li> </ul>	<ul style="list-style-type: none"> <li>• Communication Skills</li> <li>• People in Organisations</li> </ul>	

## Find Out More

Awards for Training and Higher Education is an Ofqual regulated awarding organisation that provides centres with a wide variety of qualifications including, but not limited to; business, administrative management, tourism, law, computing and health and social care.

We have made a name for ourselves with good customer service, excellent quality standards and rewarding qualifications with progression routes to university degrees.

For any general queries, you can contact us via email on [enquiries@athe.co.uk](mailto:enquiries@athe.co.uk) or telephone **+44 (0)1603 760 030**.

