



# Oakswood College

Empowering Through Education



## Whistleblowing

### *Disclosure Form*

PROMOTING EXCELLENCE • ENSURING COMPLIANCE  
SUPPORTING OUR COMMUNITY



GOVERNANCE



QUALITY



COMPLIANCE



EXCELLENCE

[www.oakswoodcollege.co.uk](http://www.oakswoodcollege.co.uk)



### Appendix A: Whistleblowing Disclosure Form

The following form should be used in connection with this policy. Completed forms must be kept securely by the Designated Officer as part of the confidential record of disclosures.

#### Form A: Whistleblowing Disclosure Form

To be completed by the individual raising a concern under the Whistleblowing Policy.

<b>Full name</b>	
<b>Job title / role</b>	
<b>Department</b>	
<b>Date of disclosure</b>	If completion of this form is the first time the concern has been disclosed, please put the date this form is completed and submitted as the date of disclosure. If you have disclosed this concern at an earlier point to any individual, please specify that date and provide details below:
<b>Preferred contact details</b>	

<b>Do you wish this disclosure to be treated confidentially?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Nature of the concern</b>	Please describe the concern in as much detail as possible, including relevant dates, individuals involved, and any evidence available.
<b>How did you become aware of this concern?</b>	
<b>Has this concern been raised previously?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please provide details.
<b>Signature</b>	
<b>Date</b>	